



Virtual Symposium: Frequently Asked Questions
If you have further questions, please don't hesitate to reach out:
406-625-7059 or execdir@iawfonline.org.

This document addresses frequently asked questions related to the 3rd International Smoke Symposium shift to a virtual conference experience and will be updated regularly as information becomes available. (as of March 12, 2020, 3:30 pm)

Is the ISS3 event being canceled?

No! We are just moving to the all-virtual format which was already in place for streaming presentations between Davis and Raleigh.

Moving fully online allows our presenters and attendees to still share their work, learn from others, and connect with new colleagues.

What led to this decision?

After carefully considering all our options the decision was made for three reasons:

#1 The health and well-being of our members and symposium attendees.

#2 Attendees began to notify us to let us know they were not going to be able to attend due to travel restrictions and the increasing uncertainty surrounding covid-19. We felt that the significantly decreased attendance would affect the quality of the program, so switching to a fully virtual conference was the best way to accommodate everyone.

#3 IAWF is a non-profit and we had to consider the financial implications of low attendance

Will the ISS3 live event be rescheduled?

We are considering hosting a mini-symposium in Raleigh in late September or early October this year. We're monitoring the covid-19 situation, working out the possibilities, and will have more information soon.

Will my registration fee be refunded?

If you've already registered for the Symposium please complete the [ISS3 REGISTRATION CHANGE OR CANCELLATION REQUEST FORM](#) to let us know how you would like us to handle your registration.

Options on the form include:

Transfer your registration to the *Virtual ISS3 Conference*.

Receive a full refund of your registration. We ask for your patience in processing refunds.

Receive a full refund of your registration, less \$80 toward a new or renewed IAWF membership.

Donate a portion of or all of your refund to **IAWF** to help us to absorb the unanticipated costs associated with the covid-19 crisis.

Transfer your registration to:

The *Cohesive Strategy Workshop* in Asheville, NC (October 26-30, 2020). Registration will be approximately \$200-\$250. (donate or request a refund for difference).

The *Climate and Fire Conference* in Sacramento, California (May 24-28, 2021). Registration will be comparable to ISS3.

Will the field trips be refunded?

Yes, all field trips will be canceled. If you registered for a field trip, we will automatically refund you.

Will the Workshops be presented on the Virtual Conference?

Some of the Workshops will still be presented virtually. We have reached out to each of the instructors to assess whether their workshop lends itself to being presented virtually. We will update the workshop webpages (below) as we hear back. **If you registered for a Workshop that is being canceled, you will be refunded automatically.**

[Davis Workshops](#)

[Raleigh Workshops](#)

What is included in the Virtual Conference Registration?

Registration includes access to all presentations during the April 20-23rd time period. You will be able to watch presentations live from presenters all around the world. You will be able to ask questions and engage with presenters and other attendees. After the event, you'll have access to all presentation recordings for a full year.

I'm a Presenter, what should I expect?

We are asking the presenters to please complete this quick survey – [PRESENTER SURVEY](#).

This will help us know who is willing to present remotely. We will provide very detailed Presenter Guidelines prior to the Symposium. **We will also schedule 3-4 different practice sessions in early April** which will assure that you are comfortable with the technology.

What time zone will the Virtual Conference take place?

The Virtual Conference will be **held in USA Mountain Time**. The times listed on the program schedule are Mountain Time, so presenters and viewers should plan accordingly.

Will Poster Presentations be included in the Virtual Conference?

Yes, we will have a virtual poster session. Specifications for the Virtual Poster Sessions are below. You can submit one PDF or PowerPoint slide series not to exceed **10** slides prepared exactly the way you would submit this to a printer.

- The slides would contain the same content that you would display on a printed poster board.
- The first slide should show the full title of your submission.
- Each slide title should be placed in a title placeholder. This allows that title to come across in the hyperlinks on the left bar.
- Place the title of your presentation and your name at the bottom of each slide.
- It is suggested that type size should be at least 24 point. The typeface chosen should be a simple and clear one (e.g., Helvetica).
- When importing or inserting any graphic file (picture) it is important to make sure that it will function on any computer and does not require proprietary software to view. The acceptable formats are as follows: Bitmap (BMP), GIF, JPEG (JPG), Portable Network Graphic (PNG), and TIFF (TIF)

Submit your virtual poster below by April 13th

<https://iawf.submittable.com/submit/162314/virtual-poster-presentation-upload-iss3>

How will my hotel reservations be handled?

Raleigh: All rooms will be automatically called by the hotel.

UC Davis: Please contact the hotels directly to cancel your hotel reservations

How should I handle my flight reservations?

We apologize for the inconvenience this may cause you. We know that many of you have already purchased your plane tickets. Please contact your airline. Most are working with passengers on refunds or waived change fees.